



Supported by the European Union

**SEETO**  
**ACTIVITY REPORT 2012**  
**1<sup>st</sup> & 2<sup>nd</sup> quarter**

**Draft**  
**June 2012**



## Activity Report on implementation of the Action Plan 2012

### - 1<sup>st</sup> and 2<sup>nd</sup> Quarter Report 2012-

#### Introduction

In the first six months of 2012, SEETO has adapted its activities and functioning to the requirements and objectives of the Strategic Work Programme 2012-2104 and Action Plan 2012, thereby largely enhancing the volume and quality of its outputs.

The responsibilities and tasks in the reporting period were undertaken in an effective manner following the principles of wide consultation, transparency, reporting and accountability as working methods effectuated by the SEETO Secretariats' management and staff.

#### Description of realised main activities

A large number and wide range of activities have been performed as it is illustrated in details in the table description below. This part of the report underlines some of the most significant activities that have been realised in the period January-June 2012:

- During the reporting period, SEETO had started up with the **use and operation of SEETIS III**, upon an extensive process of installation, testing and data double-checking. SEETIS III is a newly designed system for data collection, storage and data presentation, which will be used for transport analysis. Its features have been presented to the EC, National coordinators and key users. At the moment, it is functional and **data collection** from Regional Participants for 2012 commenced through electronic data entering enabled by SEETIS III. In this period, the cooperation between the managing authorities of SEETIS III and TENtec system has been established and possible modalities of using the TENtec system by Regional Participants have been elaborated
- SEETO Secretariat made a significant contribution in preparation of the WBIF application for the update of the **Regional Transport Study**, which was submitted in February 2012, supported by NIPAC offices from the Regional Participants, and subsequently approved by the WBIF Steering Committee for financing in June 2012
- Seven **Regional visits** of the SEETO Secretariat have been performed in each Regional Participant in the period April-May 2012. These missions helped to strengthen the communication flow between the Regional Participants and SEETO Secretariat, to provide on-hand advice on the use of new SEETIS III system and to have insight and exchange information regarding the priority projects, plans and latest developments in transport

sector. The most concrete outcomes of the Regional Visits from the Secretariat's standpoint are the finalisation of the Investment Report, Railway reform report and Border-Crossing report, as well as the initiation to use SEETIS III.

- **New Methodology on rating SEETO priority projects** has been prepared, in close cooperation with the EC, Regional Participants and short-term consultant. It aims to give more weight to the SEETO priority project list and to enable better presentation of the priority projects in front of the IFI's and EC. In addition, SEETO has strengthened its analytical and monitoring function, by delivering 3 different thematic reports in the reporting period: Investment Report, Railway reform report and Border-Crossing report.

Bellow is detailed report on the activities carried out in this period and achieved results according to the Action Plan, which gives a good overview of the state of play and progress of all actions envisaged in the Action Plan.

Objective	Main actions	Timeframe and Implementation Milestones	Achieved results
<p>1. Enhanced provision of timely, thorough and up-to-date information and analysis to support the development of the SEETO Comprehensive Network</p>	<p>1.1 SEETO Comprehensive Network data collection (infrastructure inventory, traffic indicators, financial data)</p>	<p>January– September 2012</p>	<ul style="list-style-type: none"> <li>SEETO CN description updated according to the requests by the RPs</li> <li>Online data collection started- issuing day-to-day clarifications to key users</li> <li>Traffic data collected- around 50%</li> </ul>
	<p>1.2 Harmonisation of data collection mechanism</p>	<p>January– June 2012</p>	<ul style="list-style-type: none"> <li>SEETIS III- fully operational: installed, tested, existing data double-checked and entered into system</li> <li>manuals on the level of key users prepared and delivered</li> <li>training to NC done within the NC meeting held on 04.04.2012</li> <li>meeting with TENtec in February 2012: introduction of the system and scope of cooperation determined</li> </ul>
	<p>1.3 Technical visits to Regional Participants</p>	<p>March-June 2012</p>	<p>Seven missions conducted in:</p> <ul style="list-style-type: none"> <li>Nis 19.04</li> <li>Zagreb/Sarajevo 25-26.04</li> <li>Podgorica/Tirana 07-08.05</li> <li>Skopje/Prisitna 17-18.05</li> </ul> <p>Reports prepared; relevant transport documents received and kept in the transport library; key information exchanged</p>
	<p>1.4 Improvement of MAP traffic forecast model/bottleneck analysis</p>	<p>March– September 2012</p>	<p>To be achieved on the basis of the Regional Transport Study</p>
	<p>1.5 Preparation and update of MAP Priority Project List</p>	<p>January– October 2012 <i>Collection of project questionnaires January-June 2012</i></p>	<ul style="list-style-type: none"> <li>SEETO Comprehensive Network implemented investments report 2011 (MAP 2012 volume 2) prepared and submitted to RPs</li> <li>New Methodology for rating Priority projects prepared and submitted to RPs</li> </ul>
	<p>1.6 Preparation and publishing of MAP 2013</p>	<p>March– November 2012 <i>MAP First draft - August 2012</i> <i>MAP Second draft - October 2012</i></p>	<ul style="list-style-type: none"> <li>MAP content done in cooperation with EC and short-term consultant</li> <li>MAP Discussion paper produced</li> <li>MAP chapter 1, 2 and 3 drafted</li> </ul>
<p>2. Demonstrable progress in specific priority areas of transport policy</p>	<p>2.1 Support the implementation of the Railway Addendum- Mapping and monitoring the progress of reform in the railway sector across all RPs</p>	<p>January-December 2012 <i>Provision of technical input and management support for the existing WG</i></p>	<ul style="list-style-type: none"> <li>Railway reform report mapping the progress and identifying the specific assistance prepared in cooperation with the RWWG and EC; submitted to SC and RWWG</li> </ul>
	<p>2.2 Support the implementation of the Railway Addendum- Identification of specific assistance required with regards to implementation of the Railway Addendum</p>	<p>2.2 Support the implementation of the Railway Addendum- Identification of specific assistance required with regards to implementation of the Railway Addendum</p>	<ul style="list-style-type: none"> <li>Railway reform report mapping the progress and identifying the specific assistance prepared in cooperation with the RWWG and EC; submitted to SC and RWWG</li> </ul>
	<p>2.3. Advise on harmonisation of transport related border crossing procedures- Establishing and maintaining close cooperation with</p>	<p>March- December 2012</p>	<ul style="list-style-type: none"> <li>Close cooperation established with CEFTA secretariat and IFC Regional Trade Logistic Project</li> <li>Report on BC facilitation prepared and submitted</li> </ul>

	CEFTA managed EC funded project on cross-border clearance systems <sup>1</sup>		
	2.4 Conducting a workshop on removing non-physical barriers to transport in the region	January - February 2012	<ul style="list-style-type: none"> <li>• BC workshop held in Podgorica on 27-28.03.2012 (participation of Customs authorities and Transport ministries)</li> <li>• Topics included: most common BC obstacles, current state of play regarding BC procedures for freight transport, bilateral and international agreements in transport; speakers- representatives from CEFTA, IFC and World Bank consultant</li> <li>• Recommendations and conclusions accepted; Future steps agreed</li> </ul>
	2.5 Support to improving Road Safety training programmes- Preparation of common curriculum for road safety auditors and delivering trainings	March-September 2012 <i>Under auspices of Road Safety Working Group</i>	<ul style="list-style-type: none"> <li>• Attempts for identification potential twinning partners from EU MS for RSA</li> <li>• RSA workshop held in Podgorica on 4<sup>th</sup> May 2012</li> <li>• RSA questionnaires prepared by SEETO and filled by RPs</li> <li>• RSA implementation report drafted</li> </ul>
	2.6 Preparatory work for development of an Inter-modal Transport Study on the SEETO Comprehensive Network	March-December 2012	Modest preparations done so far
	2.7 Preparatory work for the assessment on the performance of the Regional Participants regarding the objectives from the White Paper on Transport	March-December 2012	Modest preparations done so far
<i>3. Maintain effective coordination and communication network for Core Network development</i>	3.1 Preparation and support of Annual Meeting of Ministers 2012	May-December 2011  Agenda – June 2011 Documents – September 2011 SC approval – October 2011	Preparations initiated, venue to be decided at 33rd SC meeting
	3.2 Preparation and support of the Steering Committee meetings	January-December 2012  32 <sup>th</sup> SC - March 2012 33 <sup>th</sup> SC – July 2012 34 <sup>th</sup> SC – October 2012 35 <sup>st</sup> SC – December 2012	<ul style="list-style-type: none"> <li>• SC meeting held in Tirana on 13<sup>th</sup> March 2012 (MAP 2013 contours accepted, Annual report and Financial Report adopted, TENtec system presented, first draft Investment Report considered)</li> </ul>
	3.3 Preparation and support of the National Coordinators meeting	March-June 2012  11 <sup>th</sup> NC – June 2012	<ul style="list-style-type: none"> <li>• NC meeting held on 04.04.2012 Belgrade (new system of data collection elaborated, open issues resolved)</li> <li>• Report submitted</li> </ul>
	3.4 In-house training for National Coordinators and key users for use of the updated SEETIS III	March 2012	<ul style="list-style-type: none"> <li>• NC training held on 04.04.2012 Belgrade</li> <li>• Manuals for use of SEETIS III delivered</li> </ul>
	3.5 Preparation and support to Working Groups meetings on Railway and Road Safety	January-December 2012  RWWG – 2012 17 <sup>th</sup> RWWG - March 2012	<ul style="list-style-type: none"> <li>• RSWG meeting- Podgorica 04.05.2012 ((topics included: state of play and plans for RSA implementation, experience from Sweden and Germany, regional initiatives)</li> <li>• RWWG meeting- Sarajevo 15-16.03.2012 (topics included:</li> </ul>

<sup>1</sup> Official title: *Reducing regulatory and administrative constraints related to trade logistics and harmonising cross-border clearance systems and services in the Western Balkans*

		18 <sup>th</sup> RWWG – September 2012 19 <sup>th</sup> RWWG- December 2012 RSWG – 2012 4 <sup>th</sup> RSWG – May 2012 5 <sup>th</sup> RSWG – November 2012	licensing of railway undertakings, safety authority and rail operator) <ul style="list-style-type: none"> <li>• Reports/Minutes submitted</li> </ul>
	3.6 Providing for SEETO sustainability and efficient functioning	January-December 2012  <i>Annual Financial Report for 2011-March 2012</i> <i>Letters of Contribution to Participants – February 2012</i> <i>quarterly Budget reports</i> <i>preparation of Budget 2013-September 2012 (outline)</i> <i>SEETO budget external audit Report – September 2012</i>	<ul style="list-style-type: none"> <li>• Letter of contribution sent</li> <li>• Outline Budget 2013 prepared</li> <li>• 1&amp;2 quarter Activity Report and Financial Report submitted</li> <li>• External auditing bid offers collected, evaluation of offers done</li> </ul>
4. Integrate Core Network development in wider Trans European Network Framework	4.1 Regular publishing of information on SEETO Comprehensive Network	January-December 2012	<ul style="list-style-type: none"> <li>• New web site design in process of preparation</li> <li>• News regularly published on the web site</li> </ul>
	4.2 Collect relevant transport studies and reports for internal SEETO library	January-December 2012	<ul style="list-style-type: none"> <li>• Internal SEETO library created; further to be made available on the new SEETO website</li> <li>•</li> </ul>
	4.4 Cooperation with IFIs, WBIF/IPF and relevant national, regional and global organisations, including participation to the IPA Multi-beneficiary programming	January-December 2012	Participation and presentation at: <ul style="list-style-type: none"> <li>• TRANSTOOLS meeting -Belgrade on 27.01</li> <li>• Watermode meeting, Venice on 01-02.02</li> <li>• Presentation of TEN-T Core Network, Brussels, 06.02</li> <li>• EC, TEN-T and TEN-Tec meeting Brussels, 13-14.02</li> <li>• CEDEF meeting Belgrade, 02.04</li> <li>• SEETO-EC-World Bank meeting Belgrade held on 24-27.04</li> <li>• SEETO-EC meeting held in Belgrade on 23.05</li> <li>• Danube Strategy Steering Group meeting, 14.06</li> </ul>
	4.6 Participation in SEETAC	January-October 2012	<ul style="list-style-type: none"> <li>• SEETAC Projects report and EGTC report prepared</li> <li>• Participation at Project and Steering meeting in Belgrade on 18.01.2012</li> <li>• Participation on SEE Investment Forum and Ministerial Conference meeting in Athens on 22.05.2012</li> <li>• WP 6 Report initiated</li> </ul>