

SEETO Planning Workshop Time Table

Day 1 Tuesday
27th September 2005

10.00 Welcome Miodrag Josic Deputy Minister of Transport

Introductions

10.30 Session 1 Getting Started

- a) Opening remarks, objectives, methods of working and results expected of the workshop- DR
- b) Planning Methodology General philosophy for production of first five year plan - TW
- c) Project questionnaires, collecting project data, responses and analysis- BB
- d) Discussion

11.30 Coffee Break

- e) Introduction to the SEETO project database- AL (PP)
- f) Website, Introduction to SEETO library, Contacts database- AG (PP, IE)
- g) Working with questionnaires, seq number, versions, dataflow- AL (EXC, PP)

13.00 Buffet Lunch

14:00 Session 2 Improving Project Data

IT System Familiarisation

- h) Introduction to workshop computer environment (network, files location, etc) - AL
- i) Working with website and questionnaires (workflow, ...)- AG

15.00 Coffee Break

Analysis and update of project data

- j) Minimum information of project and quality of data (list, field explanation) - BB
- k) Analysis of project data (statistics and list of incorrect data) - BB
- l) Updating project data

17.30 Close

19:30 Dinner

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Day 2 Wednesday
28th September

09.00 Session 2 Data Improvement - Continued

10.00 Session 3 Project programming

Introduction and discussion

- a) A pragmatic approach - Introduction to the programming of projects and activities for the five year plan 2006 to 2010 - DR
- b) Discussion of programming criteria – current planning status, minimum information, project rationale, timing, location, cost, feasibility
- c) Capacity for project implementation and financing
- d) Revising project timings and duration to provide better spread over 5 year period - TW

11.00 Coffee Break

11:30 Session 3 continued

Programming – Group work

13.00 Buffet Lunch

14.00 Session 3 Continued
Programming – Group Work

15.00 Coffee Break

15.30 Programming - TW

- e) Organising the plan regionally, corridors, routes
- f) Linking to other projects
- g) Activity planning
- h) Adding in project components eg embedding of activities such as feasibility studies etc.

17:30 Close

19.30 Dinner

Day 3 Thursday
29th September 2005

09.00 Brief Review and discussion

09.30 Session 4 Regional and Technical Assistance Projects

- a) Introduction to topic - DR
- b) Possible regional projects - BB
- c) Possible national projects - BB
- d) Linkage to reform process and to some projects - DR
- e) Discussion
- f) Inclusion of Regional and Technical Assistance Projects in the plan - DR

11.00 Coffee Break

11:30 Session 5 Presentation of the Plan - DR

- a) Draft Contents of the proposed planning document
- b) Analysis required of the projects and plan
- c) Project fiche details to be published
- d) Graphics needed
- a) Draft Results to be presented for the Steering Committee
- b) Review of time lines for connected projects
- c) Discussion and Refinement of results

13.00 Buffet Lunch

14.00 Session 6 Approvals and Implementation - DR

- a) National Consultations to be held as a result of planning workshop
- b) Steering Committee 12th / 13th October, Zagreb – Procedure to recommendation
- c) Annual Meeting of Ministers 10th November - Procedure for approval

15.00 Session 7 Further Activities for the finalisation of the 5 year plan - TW

- a) Economic and Traffic Forecasts
- b) Network Inventory and Condition Data
- c) Monitoring of Plan

Wrapping up

15.30 Coffee